

MEETING ROOM HIRE - COMMERCIAL RATES 2026

ROOM	PER SESSION	ALL DAY
Priory Hall	£285	£490
Council Chamber	£140	£210
Hadsley Room	£170	£285
Conservatory	£285	£490
Fletcher's Lea	£420	£700

Please be aware of clause 1.3 in our terms and conditions

SESSION TIMES

Morning: 09.00am - 1.00pm

Afternoon: 1.00pm - 5.00pm

Evening: 5.00pm - 10.00pm

All Day: 09.00am - 5.00pm OR
1.00pm - 10.00pm

REFRESHMENTS / ACCESSORIES

Self Service Tea & Coffee

£2.65 per person

A station set up in meeting room with teas, coffee, hot water, milk, sugar, sweeteners & 1 round of biscuits per person.

A Selection of Pastries

£3.20 per person

Please be advised that there is a minimum spend of £75 on serviced catering per event

Stationery Pack (consisting of pencil, & paper per person & flip chart)

£1.00 per person

Flip Chart, Pad & Pens (when not ordering a stationery pack)

£5.25 per unit

AUDIO VISUAL EQUIPMENT

Projector & Screen

£42.00 per unit

Screen ONLY

£10 per screen

PA System & Microphone

£25.00 per unit

Microphone: wireless / lapel (Fletcher's Lea Only)

Clever Touch 65" Interactive Screen

£65.00 per unit

All items are inclusive of VAT at 20%

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